Instructions to 1st Year M. Tech. Candidates (For all candidates allotted seats in 1st to 3rd rounds) regarding Institute Reporting/Admission for the Academic Year 2022-2023.

Online Reporting details:

Online Reporting Dates for Institute admission: 11th to 16th July, 2022.

1. **Important Instructions to the students:**

   a) Candidates are required to fill up and submit the online Google admission form by uploading the scan copy of the documents as listed at serial no. 2 to complete the provisional admission. The link of Google form will be sent to the registered e-mail id of the candidates as per CCMT 2022.

   b) Candidates who are allotted seats from 1st to 3rd round are required to report physically at the Institute with all those original documents on 11th August, 2022 at Committee room, ITI campus to complete the formalities of admission process. They are required to pay the balance Institute fees before physical reporting at the Institute.

   c) The admission process will be completed only after payment of balance Institute fees via online and verification of all original documents.

   d) Please bring one set of self-attested photocopies of all the original documents mentioned at serial no. 2. All the original documents have to be produced for verification.

   e) Bring 10 Passport size color photographs.

   f) Please bring two non-judicial stamp paper of Rs. 10 each, one should be in the name of the student and other should be in the name of the parent/guardian, along with you for making anti ragging affidavits **OR** Candidate can submit anti-ragging undertakings online through www.antiragging.in. Print out of online submitted undertakings by students and parent/guardian is required at the time of physical reporting.

   g) The orientation program will be conducted on 13th August, 2022. All students are required to attend the orientation program.

   h) The offline classes will commence from 16th August, 2022 at the Institute.

   i) Institute Hostel Facility is available for all the M.Tech. Students.

2. **Documents required for Institute Admission:**

   A. **Following documents in original are required during physical reporting for Institute admission:**

   (a) **Document for Proof of date of birth**: Class X marksheet/ certificate issued by the school last attended/ Recognized educational board containing the date of birth of the applicant. In case, class X marksheet/certificate does not contain date of birth, the candidate is required to upload class X marksheet/ certificate and any other Government issued document containing date of birth of the applicant, name and Parent's name such as Passport/ Aadhar Card/ Driving License/Voter ID Card/ PAN Card/ Birth Certificate issued by Municipal Corporation/authority empowered to register the birth.

   (b) Photo ID proof as per Govt. of India norms.

   (c) Mark Sheet of Class XII.

   (d) Grade/Mark sheets of qualifying examination for all semesters.

   (e) Degree/ Provisional certificate. If the result of qualifying degree is awaited, certificate of course completion from the institute/university last studied must be provided in the prescribed format available on the CCMT website

   (f) GATE Score Card (2020/2021/2022).

   (g) Certificate of category (SC/ST/OBC-NCL/EWS), if applicable, as per Government of India format, available on the CCMT website, issued by the competent authority. **In case of OBC-NCL/ EWS category, the certificate must be issued on or after April 01, 2022.**

   (h) Undertaking by the candidate on OBC-NCL status in the prescribed format available on CCMT website.

   (i) Certificate for Persons with Disabilities (PwD), if applicable, issued by the Competent Authority. Refer CCMT website for format.

   (j) Proof of payment of Seat Acceptance Fee (SAF).

   (k) **Original Migration certificate of Institute/University last attended.**

   (l) **Original Conduct certificate of Institute/University last attended.**

   (m) **Original Transfer certificate of Institute/University last attended.**

   (n) Print copy of the Registration form and the locked choices downloaded from the CCMT portal through candidate's login, duly signed by the candidate.

   (o) Provisional Seat Allotment Letter (PSAL) of the finally allotted seat in Round-3 downloaded from the CCMT portal through candidate's login, duly signed by the candidate.

   (p) Online Document Verification Certificate (ODVC) downloaded from the CCMT portal through candidate's login after successful Online Document Verification, duly signed by the candidate.

   (q) Photocopy of Aadhar Card.

   (r) Proof of payment of partial admission fees on CCMT portal.

   Note: If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the graduating institute, will be required during the document verification.

3. Balance Fees to be paid:

Institute fees:

(i)	For GEN/GEN (EWS)/OBC category students:	- ₹30,735/-
(ii)	For PWD(GEN/OBC) category students:	- ₹55,735/-
(iii)	For SC/ST/SC(PWD)/ST(PWD) category students:	- ₹55,735/-**

Hostel Fees: - ₹30,613/

*** As per the guidelines of Govt. of India, MoE, tuition fees (Rs. 35,000/-) may not be charged from the SC/ST candidates at the time of admission. However, they have to deposit their tuition fees before the end of the Odd semester-2022 or in the next Even Semester-2023 along with next semester fees.*

Note: (i) *The above fees is in addition to the fees paid to the CCMT-2022.*
(ii) *The above fee covers the Institute fee for the first semester only i.e. Odd Semester-2022.*
(iii) *Candidates should see the details Fees Structure on the Institute website.*
(iv) *Hostel facility is available to all the newly admitted M.Tech. students.*

The balance Institute fees & Hostel fees (If availing hostel) should be paid online before physical reporting and the transaction receipt should be submitted during admission completion.

Institute's Account details:

Bank name: SBI Srinagar Garhwal

Account holder's name: NIT Uttarakhand

Account No.: 37530602667

IFSC code: SBIN0003181

Note: 1) It is mandatory for all the students to open a bank account in SBI, Srinagar Garhwal. All the transactions regarding refunds, scholarship etc. will be performed by the Institute to the students in the above mentioned SBI Account only.
2) Once hostel facility is availed, 'Seat Rent' and 'Electricity and Water Charges' are non-refundable.

4. Refund Rules:

The proposed rules for admission cancellation and refund policy for M.Tech students admitted from the Academic year 2022-2023 onwards are as under:

"NIT Uttarakhand will consider any request for cancellation of admission if such request is made in accordance with the following prescribed Rules-

1. *A student admitted to M.Tech. Program may apply for cancellation of his/her admission at any time during the Academic year of admission or later.*

2. *Application for admission cancellation must be made in the prescribed format (Uploaded on Institute website) duly signed by the student and parents/guardians of the student to the Academic Section. Other mode of application will not be entertained.*

3. *Refund of fees to such students will be made as per the Institute refund rules. All refunds shall be made in the bank account of the student or parents/guardian as per the details furnished by students.*

4. ***After completion of the admission process/registration/enrollment, only refundable amount(s), as per the Institute fees structure of program for the Academic year in which student took admission will be refunded. Students shall be treated as to have left the mess from the date of cancellation of admission and balance of mess advance shall be refunded to the student.***

5. *In case of termination of the student from the institute, no refunds will be made to such students.*

6. *Date of admission cancellation will be the date of submission of application by the student.*

7. ***A student who does not report to the NIT Uttarakhand for Institute admission after allotment of seat in regular rounds and does not withdraw/surrender his/her seat before commencement of special round(s), no fees will be refunded to such students deposited in CCMT.***

8. ***A student who is allotted seat in special round(s) and does not report to the NIT Uttarakhand for Institute admission, no fees will be refunded to such students deposited in CCMT.***

5. How to reach NIT Uttarakhand Campus:

Temporary Campus is located in Govt. Polytechnic College, Srinagar Garhwal (Distt. Pauri Garhwal, Uttarakhand) at Srinagar. Srinagar is about 105 KM from Rishikesh on National Highway No. 58 leading to Badrinath (about 193 KM from Srinagar). Rishikesh is the nearest Railway Station. Haridwar, a major Railway station in Uttarakhand is about 140 KM from Srinagar Garhwal. Nearest Airport at Jolly Grant, Dehradun is about 125 KM away from Srinagar Garhwal. Taxis are available for Srinagar Garhwal from Airport. Buses and Taxis are available for Srinagar from Dehradun/Rishikesh/Haridwar. It takes

around 3 hours to reach Srinagar from Rishikesh. In rainy season, road may be blocked due to land sliding. Candidates are requested to keep a spare day while planning for reporting. Alternate way to reach Srinagar is from Kotdwara (via Pauri), which is about 140 KM and takes around 5 to 6 hours.

6. Other Instructions to the students:

a) Students are required to appear in a screening test in English and Mathematics. The schedule of examinations will be intimated during admission. The students who are below satisfactory level in these tests are required to register for additional Preparatory English and Mathematics courses. Each student is required to get a valid pass grade in these courses in order to be eligible for graduation. The students who will not appear in the examination shall be treated as failed and they have to register for preparatory English and Mathematics courses.

b) Institute is very strict about attendance in the class and does not accept any excuse for absenteeism. Students are advised to read the Ordinances available on Institute website and read carefully the rules regarding absenteeism in the class and Examination. Institute does not use any discretion for any reason to relax any of these stipulated conditions.

c) Students are advised to visit the Institute website (www.nituk.ac.in) frequently to get more updates/any change in schedule of Institute admission/other information.

 Contact Details for any Admission Related Query:-

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